

# CULTURE, HERITAGE AND LIBRARIES COMMITTEE

Tuesday, 26 May 2015

Minutes of the meeting of the Culture, Heritage and Libraries Committee held at the Guildhall EC2 at 11.30 am

## Present

### Members:

Mark Boleat	Sylvia Moys
Deputy Michael Cassidy	Barbara Newman
Deputy Billy Dove	Graham Packham
Deputy Anthony Eskenzi	Judith Pleasance
Lucy Frew	Henrika Priest
Alderman Sir Roger Gifford (in the Chair)	Stephen Quilter
Alderman Alison Gowman	John Scott
Deputy Brian Harris	Deputy Dr Giles Shilson
Deputy, the Rev. Stephen Haines	Deputy John Bennett (Ex-Officio Member)
Tom Hoffman	
Ann Holmes	
Wendy Hyde	
Deputy Alistair King	
Vivienne Littlechild	
Paul Martinelli	
Jeremy Mayhew	

### Officers:

Julie Mayer	Town Clerk's Department
Mark Jarvis	Chamberlain's Department
Steven Chandler	City Surveyor's Department
David Pearson	Director of Culture, Heritage and Libraries
Nick Bodger	Culture, Heritage and Libraries Department
Margaret Jackson	Culture, Heritage and Libraries Department
Geoff Pick	Culture, Heritage and Libraries Department
Julian Kverndale	City Surveyor's Department
Andrew Buckingham	Public Relations

## 1. APOLOGIES

Apologies were received from Ann Pembroke, Emma Price, Deputy Gerald Pulman, Mark Wheatley, Jamie Ingham Clark, Kevin Everett, John Tomlinson and Delis Regis.

## 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Mrs Vivienne Littlechild declared a non-pecuniary interest in item 14 as she is a supporter of the RNLI.

3. **ORDER OF THE COURT OF COMMON COUNCIL**

The Committee received the Order of the Court of Common Council, dated 23<sup>rd</sup> April 2015.

4. **ELECTION OF CHAIRMAN**

The Committee moved to elect a Chairman in accordance with Standing Order 29.

The Town Clerk read a list of Members eligible to stand and Vivienne Littlechild, being the only Member indicating her willingness to serve, was declared Chairman for the ensuing year.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Board moved to elect a Deputy Chairman in accordance with Standing Order 30.

Once again the Town Clerk read a list of Members eligible to serve; 3 Members had previously expressed an interest and statements in support of their nominations had been emailed and tabled. There were no further expressions declared at the meeting and following a ballot, the result was as follows:

- Graham Packham - 9
- Lucy Frew - 7
- Judith Pleasance – 6

As no member had polled a majority of the votes cast, there was a further ballot between Mr Packham and Ms Frew. Following 2 recounts, this resulted in a draw of 9 votes each.

The Chairman did not wish to use her casting vote and as 2 Members had to leave after the 2<sup>nd</sup> ballot, there was no re-ballot. Therefore, in accordance with Standing Orders 29 and 30, the Town Clerk drew a winner by lot and Mr Packham was declared as Deputy Chairman for the ensuing year.

6. **MINUTES**

**RESOLVED – That**, the public minutes and non-public summary of the meeting held on 3 March 2014 be approved, subject to an amendment recording Deputy John Bennett as having been present.

Matters arising

- Members noted that a report on the Centenary Fund would be presented to the July Committee.
- There was a recommendation in respect of the role of Members on Project Boards in the next report on this agenda.
- In respect of the dagger piece referred to in item 5 (City Arts initiative), Members noted that this had been abandoned, as it had not been possible to source a suitable model.

7. **APPOINTMENT OF SUB COMMITTEES AND KEATS HOUSE CONSULTATIVE COMMITTEE 2014/15**

The Committee considered a report of the Town Clerk regarding the appointment of Sub Committees for the ensuing year (2015/16).

**RESOLVED – That**, the following Memberships be agreed: -

**Reference Sub Committee**

As this Sub Committee had not met for 3 years, Members agreed that it should be held in abeyance until such time as a Reference Sub Committee was required.

**Benefices Sub Committee**

Members were reminded that, following the agreement of the Culture, Heritage and Libraries Committee on 2 March 2015, all Members of the Court had been canvassed for expressions of interest. As there had been 8 expressions of interest, with all Members meeting the desired criteria, Members agreed to widen the Membership from 6 (including the Chairman and Deputy Chairman as ex-officio) to 10, as follows:

Chairman of the Grand Committee (Ex-officio)  
Deputy Chairman of the Grand Committee (Ex-officio)  
Deputy Billy Dove  
Tom Hoffman  
Gregory Jones  
Virginia Rounding  
Nigel Challis  
Andrew McMurtrie  
Dennis Cotgrove  
William Fraser

**Keats House Consultative Committee**

Chairman of the Grand Committee (Ex-officio)  
Deputy Chairman of the Grand Committee (Ex-officio)  
Barbara Newman – representative of the Culture, Heritage and Libraries Committee  
Ann Pembroke – representative of the Culture, Heritage and Libraries Committee

8. **CULTURE, HERITAGE AND LIBRARIES 2015/16 BUSINESS PLAN**

The Committee considered a report of the Director of Culture, Heritage and Libraries, presenting the Department's Business Plan for 2015/16. Members noted, with approval, the more concise and strategic nature of the Plan, modelled on the City of London Corporate Plan.

During the discussion on this item, the following matters were raised/noted:

- The focus beyond 2016 would be drawn out in future updates of the Business Plan.
- Technology improvements would be aimed at customer service, as well as efficiency improvements.
- In the future, the bulk of the archives might not need to be in Central London; this was being explored as part of the 20 year plan for service remodelling.
- The increased staffing levels at Tower Bridge had been justified by the extra income generated by the glass walkway.
- There had been some debate at Chief Officer level about the rating of the terrorist risk and the Director accepted that there was a case for it being amber, rather than red.

- The City of London Police were very interested in a temporary display of historic material in the old Clockmakers' premises. Members noted that, in the longer term, this could move to the Museum of London. This project had been the subject of a bid for Heritage Lottery Funding and, if successful, would be the subject of a further report.
- The Director agreed to discuss the visibility of the Guildhall Library with the City Surveyor.
- It was agreed that the following objective be amended, as follows: *further develop the City's contribution to the life of London as a whole*

**RESOLVED – That,**

1. The contents of the report, with the amendment to the objective on the City's contribution, as set out above and the terrorist risk being amber and not red, be approved.
2. The strategic direction of the department be approved.

**9. RISK REGISTER FOR BRIDGE HOUSE ESTATES**

The Committee considered a joint report of the Director of Culture, Heritage and Libraries, the Town Clerk and the Chamberlain, seeking approval of the Risk Register for Bridge House Estates. Members noted that further information in respect of tourism operation (red risk) had been provided in the previous report.

**RESOLVED – That,**

The Register be confirmed as satisfactorily setting out the risks facing the Charity and that appropriate measures are in place to mitigate those risks.

**10. EDUCATION STRATEGY – A REPORT ON THE WORK OF THE LEARNING AND ENGAGEMENT FORUM**

The Committee received a report of the Director of Culture, Heritage and Libraries, which provided an update on the work of the City's Learning and Engagement Forum.

During the discussion on this item, the following matters were raised/noted:

- The Education Board would manage any overlaps and timings of the conference referred to in the report and the Livery conference to be held this summer.
- Livery Companies would welcome the opportunities presented in the report and should be kept informed.
- The Education Board was keen to support the subsidies for schools to the LSSO concerts.
- Officers would respond to schools' requests for support in dealing with cyber bullying.

**RESOLVED – That the report be noted.**

**11. CITY ARTS INITIATIVE**

The Committee considered a report of the Director of Culture, Heritage and Libraries, which presented the recommendations of the City Arts Initiative, which had met on 29<sup>th</sup> April 2015.

**RESOLVED – That,**

1. The Cancer Research installations be approved, subject to suitable locations being agreed.
2. Nuit Blanche be approved, subject to clarification of requirements and on the proviso that, due to existing commitments in 2016 (i.e. Shakespeare 400, Battle of the Somme and the Great Fire Anniversary); the City Corporation would only be able to offer limited practical assistance.
3. The John Smith statue photo application be rejected.

**12. EASTERN CITY CLUSTER – PUBLIC ART (4&5) – ISSUES REPORT: GATEWAY 6**

The Committee considered a report and presentation of the Director of the Built Environment, which updated Members on the Sculpture in the City project delivered in 2014; advised on the preparations for Year 5 and sought approval for funding for the delivery of Year 6 of the project; which would be implemented in 2016/17.

Officers accepted that the timing of the launch on 9<sup>th</sup> July had been unfortunate, as it coincided with the City of London Festival and therefore the start times had been staggered; i.e. a tour at 5pm, with a start time of 6pm.

Members also noted that some galleries were limited as to who they were able to work with but officers confirmed that Chamberlain's would undertake all due diligence/background checks as part of the City of London Corporation's procurement process.

**RESOLVED – That,**

1. The contents of this update report be noted and the shortlist of artworks for Year 5 be agreed;
2. A sum of £90,000 from s106 funds be noted as already having been approved in March 2014, as a contribution towards delivery of the Year 5 programme;
3. A project budget of up to £370,000 for Year 5 (2015/16) be approved, subject to securing all funding additional to (2) above from external partners;
4. Approve the appointment of the specialist consultants (Lacuna PR Ltd, A et Cetera, MTEC Warehousing, Open City Architecture, Brunswick Media and Sally Bowling) as described in the procurement section;
5. A contribution of £90k from the S106 obligation be approved (connected to the Pinnacle development) for the implementation of the project in Year 6 (2016/2017).
6. Authority be delegated to the Director of Transportation and Public Realm and Head of Finance to adjust the project budget between staff costs, fees and works providing the overall budget is not exceeded.

**13. CITY OF LONDON INFORMATION CENTRE: ECONOMIC IMPACT STUDY AND REVIEW OF PROGRESS AGAINST SERVICE BASED REVIEW SAVINGS.**

The Committee received a report of the Director of Culture, Heritage and Libraries, which provided an update of the City of London Information Centre's (CIC) progress against the service based review savings. Members were very pleased to note that, on 11 May 2015, at the VisitEngland Awards for Excellence 2015, the CIC achieved a Gold Award in the

category; 'Visitor Information Provider of the Year' – known by some as the 'Tourism Oscars'! Members also noted an appendix in the non-public part of this agenda.

**RESOLVED – That**, the report be noted and officers be congratulated for the achievement of the Gold Award for Visitor Information Provider of the Year.

**14. DECISIONS TAKEN UNDER URGENCY PROCEDURES.**

The Committee received a report of the Town Clerk in respect of an urgent decision taken to approve an application from the RNLI to place an awareness raising installation on Tower Bridge, from the end of May until September 2015.

**RESOLVED – That**, the report be noted.

**15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

In response to a question about the communication, advertisement and attendance at various Freedom Q&A sessions; officers advised they were advertised to Members of the relevant committees and stakeholders and to all staff, via the intranet. It was suggested that they also be offered to all Members of the Court, on a first come, first served basis. The Public Relations Officer agreed to consider this further.

**16. ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**

Members agreed to an additional item, which was the subject of a tabled report and presentation on LMA external funding successes and, in particular, the Earls' Court Olympia Archive. Officers were commended for achieving these grants and Members were encouraged to make recommendations in respect of possible suitable archives that could potentially be lodged with LMA. Members noted that a recent approach to the London Metal Exchange had arisen from a Member recommendation.

**17. EXCLUSION OF THE PUBLIC**

**RESOLVED – That** under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

<u>Item No.</u>	<u>Paragraph No.</u>
18 - 20	3
21, 22	-

**18. NON PUBLIC MINUTES**

**RESOLVED – That** the non-public minutes of the meeting held on 2<sup>nd</sup> March 2015 be approved.

**19. CIC – ASSESSING THE ADDED VALUE**

The Committee received a non-public appendix in respect of Agenda Item 13.

**20. LORD MAYORS' COACH, CONSERVATION AND REPAIR – DETAILED OPTIONS APPRAISAL - GATEWAY 4**

The Committee considered and approved a report of the City Surveyor.

**21. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**22. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items

**The meeting closed at 13:05 pm**

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Chairman

**Contact Officer: Julie Mayer**

**020 7 332 1410**

**Julie.mayer@cityoflondon.gov.uk**